

MINUTES OF REGULAR MEETING ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

DATE & PLACE July 12, 2021, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas

MEMBERS PRESENT Chuck McCormack, President
James Malone, Vice President
Bill Howell, Treasurer
Rick Beer, Secretary
Randy Johnston, Asst. Sec. / Treas.

CHIEFS PRESENT Chief Jake Escamilla, ESD 6
Chief Wes Curry, Forreston VFD

Four guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation

Commissioner Chuck McCormack, President, called the meeting to order at 6:35 P.M. and declared a quorum present. Commissioner McCormack led the invocation.

II. Approve the minutes of the Monday, June 14, 2021 regular meeting. (Action required)

Commissioner James Malone moved to approve the June 14, 2021 regular meeting minutes as written, Commissioner Randy Johnston seconded. Motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer. (Action required)

Commissioner Bill Howell, Treasurer, gave the June 2021 Treasurer's Report. He stated that the balance of the capital account as of 6/30/21 was \$1,110,237.05 and the checking balance was \$71,489.12. The June 2021 bills were \$23,423.85 (\$13,176.61 for ECESD#6 and \$10,247.24 for ESD#6 VFD). The June Forreston VFD receipts were in the amount of \$1,541.09. Commissioner McCormack asked for any questions or corrections to the report. Commissioner Howell, treasurer, presented a revised treasurer's report with the addition of the pending monthly payroll. The board approved the new format by unanimous consent. With no further corrections or comments, Commissioner McCormack directed that the revised May and June Treasurer reports be filed for audit.

B. Receive and approve payment of ECESD#6 bills. (Action required)

Commissioner Malone moved to approve the payment of the June 2021 bills as presented. Commissioner Johnston seconded. Motion carried unanimously.

C. Review and approve the 2nd Quarter Financial Report (Action required)

Commissioner McCormack moved to approve the 2nd Quarter Financial Report. Commissioner Randy Johnston seconded. Motion was approved unanimously.

IV. Public Comments

There were no comments from the public.

V. Administrative Matters

A. Annual Audit Update: Status report from accounting firm, YWRD, PC, on the District's annual audit due June 1, 2021.

Commissioner McCormack spoke to Danny Strunc at YWRD who reported that their audit of the District's financial records was nearing completion and should be ready for the District's review within a week or so.

B. Commissioners to consider the feasibility of retiring one or both truck notes, after financing the new P-25 radio system. (Action may be required)

After some discussion, the commissioners took no action.

C. Discuss the District's budget and potential tax rate for fiscal year 2021-22 and prioritize spending for the year. (Action may be required)

The commissioners reviewed Ellis County Appraisal District's latest "Preliminary Value Update" to establish an estimate of potential tax revenue for the District next year. Chief Escamilla and Chief Curry reported on their budgets for ECESD6 VFD and Forreston VFD. Commissioner McCormack reported that the District's annual budget will be ready to present to the commissioners at the July 26 meeting. The commissioners and Chief Escamilla also discussed payroll and pay scale for his department.

D. Discuss and consider updates to the Service Provider Agreement with Forreston VFD. After reviewing the District's existing service provider contract with the Forreston VFD, the District's general counsel advised the Boards of both ECESD 6 and Forreston VFD that our contract is obsolete and not in strict compliance with the current state statutes. District counsel provided amended language for this contract for consideration and review. The updated contract was discussed and disseminated for both entities, the boards of the District and FVFD, to review and discuss at a later date. No action was taken.

VI. Operational Matters

A. Receive Chief Wes Curry's Forreston VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership. Chief Wes Curry reported 16 calls with 9 motor vehicle accidents.

- **Emergency Generator** – Chief Curry reported that he is actively soliciting and compiling technical information, specifications, and price comparisons on emergency generators for the Board's review at a later date.

B. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following: (Some items may require action): Chief Escamilla

reported they had a total of 67 runs with 51 of them being EMS and 17 motor vehicle accidents.

- **ISO review of the district - Chief's report to commissioners:**

Chief Escamilla reported meeting with Jeff Edwards 10 days ago when he learned that ISO was requesting another water shuttle exercise at some remote location, other than the station. Chief thinks the District's final review is nearing completion.

- **P-25 Public Safety Radio conversion status:**

Chief reported that they received all of the new P-25 public safety radio parts except the actual radios, which should be shipped very soon.

- **2.5 ton military truck's conversion to a rough terrain brush truck status report:**

The truck has been completed and is in service.

- **Update on ESD6 VFD Station 1 proposal from CAS Septic Service, LLC. to expand the existing system to accommodate increased usage of the station:**

Chief said the contractor is going to start construction in the next couple of weeks.

C. Set the date and time for the next ECESD#6 special meeting and regular meeting:

Commissioner McCormack moved to set the date and time for the next special meeting to Monday, July 26, 2021 at the ECESD 6 Station No. 1 at 6:30 PM. and the next regular monthly meeting to Monday, August 9, 2021 at the same station, at 6:30 P.M. Motion approved by acclamation.

VII. Comments from Commissioners:

There were no comments from the commissioners.

VIII. Adjourn

Commissioner James Malone moved to adjourn. Commissioner Rick Beer seconded. Meeting adjourned with unanimous consent at 8:37 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
July 31, 2021