

MINUTES OF REGULAR MEETING ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

DATE & PLACE May 10, 2021, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas

MEMBERS PRESENT Chuck McCormack, President
James Malone, Vice President
Bill Howell, Treasurer
Rick Beer, Secretary
Randy Johnston, Asst. Sec/Treas.

CHIEFS PRESENT Chief Jake Escamilla, ESD 6
Chief Wes Curry, Forreston VFD

Two guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation

Commissioner Chuck McCormack, President, called the meeting to order and declared a quorum present. Chief Jake Escamilla led the invocation.

II. Approve the minutes of the Monday, April 12, 2021 regular meeting. (Action required)

Commissioner James Malone moved to approve the April 12, 2021 regular meeting minutes as written, Commissioner Rick Beer seconded. Motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer. (Action required)

Commissioner Bill Howell, Treasurer, gave the April 2021 Treasurer's Report. He stated that the balance of the capital account as of 4/30/21 was \$1,452,438.78 and the checking balance was \$10,622.18. The April 2021 bills were \$37,996.43 (\$553.44 for ECESD#6 and \$37,442.99 for ESD#6 VFD). The April Forreston VFD receipts were in the amount of \$8,591.08. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the treasurer's report be filed for audit.

B. Receive and approve payment of ECESD#6 bills. (Action required)

Commissioner Malone moved to approve the payment of the April 2021 bills as presented. Commissioner McCormack seconded. Motion carried unanimously.

C. Review and adopt 1st Quarter 2021 Investment Report (Action required)

Treasurer Bill Howell reviewed the District's investment report and confirmed that the District's investment strategy remains to keep District cash reserves in a money market account that is insured through the Citizens National Bank of Waxahachie's FDIC limits and Letters of Credit through the Federal Home Loan Bank of Dallas to cover deposits over the federal insurance limits. Commissioner Malone moved to accept the investment report. Commissioner Beer seconded and motion passed unanimously.

D. Review final proposal and purchase order for the District's P-25 compliant public safety radios from Motorola Solutions. (Action required)

Chief Escamilla reviewed the quotation no. 1462865 from Crosspoint Communications representing Motorola Solutions for \$299,997.11 for the purchase and installation of P-25 compliant APX radios for all personnel, stations, and vehicles in the District. Commissioner Johnston moved to accept the proposal and execute an order for the radios, Commissioner Beer seconded, motion carried as written unanimously.

E. Discuss financing options for the Motorola radios (Action may be required)

The commissioners discussed the pros and cons of financing the cost of the APX radios acquisition through a lease with Motorola Solutions or through local bank financing and whether or not to make a down payment. Commissioner Malone moved to pay off note number 120012114 with Citizens National Bank of Waxahachie. The note for two brush trucks has a nominal balance of approximately \$200,000 at a 4.25% interest rate and then finance the total purchase cost of the radios on a five-year note at 3.25% with the same bank. Commissioner Johnston seconded and motion carried unanimously.

IV. Public Comments

There were no comments from the public.

V. Administrative Matters

A. Annual Audit: Chiefs Escamilla, Curry and Carol Bigler will give a status report on our fulfilling documentation requests by the District's accounting firm, YWRD, PC, for the District's annual audit due June 1, 2021. (Action may be required)

Chief Escamilla, Chief Curry and Ms. Carol Bigler confirmed that the auditor was in possession of all financial information they had requested, with the exception of the Forreton VFD checking account records, which are ready to be transmitted to the District's accountants.

VI. Operational Matters

A. Receive Chief Wes Curry's Forreton VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership.

Chief Wes Curry reported 17 calls with 6 of them being EMS.

Chief advised the Board that he was going to gather some preliminary information, including cost and availability, regarding emergency electrical generators for our stations and then report back to the Board.

B. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following: (Some items may require action)

Chief Escamilla reported they had a total of 69 calls with 48 of them being EMS.

- **ISO review of the district - Chief's report to commissioners:**
Chief Escamilla reported that the District is waiting on ISO's inspection and while waiting they are making a map of all ECESD#6 fire hydrants.
- **P-25 Public Safety Radio conversion status:**
Chief reported that the Ellis County Sheriff's Department and the City of Waxahachie's fire and police departments are on the new P-25 public safety radio system.
- **2.5 ton military truck's conversion to a rough terrain brush truck status report:**
The truck is back at ECESD#6 Station 1. The skid has been installed and is now ready for the body and cab to be painted.
- **Update on ESD6 VFD Station 1 proposal from CAS Septic Service, LLC. to expand the existing system to accommodate increased usage of the station:**
Chief said the contractor is waiting on the ground to dry to commence construction.

C. Set the date and time for the next ECESD#6 regular meeting:

Commissioner McCormack moved to set the date and time for the next meeting to Monday, June 14, 2021 at the ECESD 6 Station No. 1 at 6:30 PM. Motion approved by acclamation.

VII. Comments from Commissioners

There were no comments from commissioners.

VIII. Adjourn

Commissioner James Malone moved to adjourn. Commissioner Rick Beer seconded. Meeting adjourned with unanimous consent at 8:29 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
May 31, 2021