

MINUTES OF REGULAR MEETING ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

DATE & PLACE June 14, 2021, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas

MEMBERS PRESENT Chuck McCormack, President
James Malone, Vice President
Bill Howell, Treasurer
Rick Beer, Secretary
Randy Johnston, Asst. Sec/Treas.

CHIEFS PRESENT Chief Jake Escamilla, ESD 6
Chief Wes Curry, Forreston VFD

Four guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation

Commissioner Chuck McCormack, President, called the meeting to order and declared a quorum present. Chief Jake Escamilla led the invocation.

II. Approve the minutes of the Monday, May 10, 2021 regular meeting. (Action required)

Commissioner Rick Beer moved to approve the May 10, 2021 regular meeting minutes as written, Commissioner James Malone seconded. Motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer. (Action required)

Commissioner Bill Howell, Treasurer, gave the May 2021 Treasurer's Report. He stated that the balance of the capital account as of 4/30/21 was \$1,452,438.78 and the checking balance was \$10,622.18. The May 2021 bills were \$26,361.28 (\$3,621.88 for ECESD#6 and \$22,739.40 for ESD#6 VFD). The May Forreston VFD receipts were in the amount of \$6,551.55. Commissioner McCormack asked for any questions or corrections to the report. Commissioner Howell and other commissioners discussed how his treasurer's report might be revised and simplified. Treasurer Bill Howell asked Administrative Assistant Ms. Bigler to assist him in amending his report for more clarity. He will present an improved format of this report at the District's July monthly meeting for approval.

B. Receive and approve payment of ECESD#6 bills. (Action required)

Commissioner Malone moved to approve the payment of the May 2021 bills as presented. Commissioner Beer seconded. Motion carried unanimously.

C. Sign and notarize the revised document “Resolution Confirming Annual Review of District Investment Policy, Strategies, Guidelines and Management Practices.”

The Revised Resolution was signed and notarized as required.

D. Consider financing options for the purchase of the District’s P-25 compliant public safety radios from Motorola Solutions.

After some discussion, no action was taken. Commissioner McCormack acknowledged that pending delivery of the radios, the Board consensus remains to finance the entire purchase price of the radios through Citizens National Bank on a five-year note at 3.25%.

IV. Public Comments

There were no comments from the public.

V. Administrative Matters

A. Annual Audit Update: Status report from accounting firm, YWRD, PC, on the District’s annual audit due June 1, 2021.

Auditor has requested more information that is almost ready to transmit.

B. Discuss and consider adoption of the tax and budget planning calendar for 2021 and take any related action: Commissioner McCormack moved to adopt the tax and budget planning calendar for 2020-21 that was prepared by the District’s general counsel. Commissioner Howell seconded. Motion carried unanimously.

C. Discuss District website status, accessibility and posting requirements and take any related action: Commissioner McCormack reported that the District’s website is operational and ready to post the notices mandated by the District’s tax planning calendar.

VI. Operational Matters

A. Receive Chief Wes Curry’s Forrester VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership. Chief Wes Curry reported he had no computer report for this meeting.

- **Emergency Generator** – availability is about 23-24 weeks out from order and pricing is \$12,205 which doesn’t include installation price. No action was taken.
- **New Engine purchase** – preliminary information regarding availability and pricing: Chief Curry informed the commissioners that he and Chief Escamilla planned to attend the annual TEEEX Industrial Vendor Show on July 18, 2021 to be held on the Texas A&M University campus in College Station, Texas. With several apparatus vendors attending that show, they hope to facilitate the specification and competitive cost analysis process for the procurement of a new engine for the FVFD.

B. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following: (Some items may require action)

Chief Escamilla reported they had a total of 83 calls with 72 of them being EMS. (22 of the EMS were major vehicle accidents)

- **ISO review of the district - Chief’s report to commissioners:**
Chief Escamilla is still waiting final review from ISO.
- **P-25 Public Safety Radio conversion status:**
Chief reported that they received all of the new P-25 public safety radio parts except the actual radios.

- **2.5 ton military truck's conversion to a rough terrain brush truck status report:**
The truck is back at ECESD#6 Station 1 and the body has been painted red and black. The truck is being updated with more emergency lighting by ESD6 personnel.
 - **Update on ESD6 VFD Station 1 proposal from CAS Septic Service, LLC. to expand the existing system to accommodate increased usage of the station:**
Chief said the contractor is waiting on the ground to dry to commence construction.
- C. Set the date and time for the next ECESD#6 regular meeting:**
Commissioner McCormack moved to set the date and time for the next meeting to Monday, July 12, 2021 at the ECESD 6 Station No. 1 at 6:30 PM. Motion approved by acclamation.

VII. Comments from Commissioners:

Commissioner McCormack read a complimentary letter from the Ellis County Fire Marshal, Tim Birdwell, commending the personnel of Forreston VFD and ESD6 VFD for their professional response while aiding and rescuing recent tornado victims, including the vehicle occupants of the massive pile-up on I-35 E near Forreston. McCormack asked that Chiefs Escamilla and Curry share Marshal Birdwell's email with their firefighters.

VIII. Adjourn

Commissioner James Malone moved to adjourn. Commissioner Rick Beer seconded. Meeting adjourned with unanimous consent at 8:43 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
June 30, 2021